



SOUTH DAKOTA MEDICAL CANNABIS PROGRAM

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“MC MINUTE”

12/19/2024

Reminders for Medical Cannabis Establishments

Transfer of Location (ARSD 44:90:03:03) – All medical cannabis establishments must notify the Office of Medical Cannabis (OMC) of their intent to change locations prior to moving by submitting an application that includes:

- A completed [Change of Location Form](#),
- A completed [Certification of Compliance](#),
- Updated security diagrams for the new location,
- A detailed description of any changes to operating procedures, or a certification that no such changes exist, and
- An updated Form E and all updated local government registration, licenses, or permits.

Medical cannabis establishments **CANNOT** begin operations at the new location until they receive an updated certificate reflecting the new address.

Transfer of Ownership (ARSD 44:90:03:04) – All medical cannabis establishments must notify OMC that they intend to transfer any ownership interest to a party, not already approved by the department, prior to any transfers.

If the ownership interest transferred to a party not already approved is fifty percent or more, the submission of a new initial registration application is required, and the old certificate must be cancelled/withdrawn.

If the ownership interest transferred to a party not already approved is less than fifty percent, the department may permit the transfer after receipt of:

- Advance written notice about ownership interest change,
- A completed [Certification of Compliance](#),
- Verification that the new owners meet all requirements pursuant to ARSD 44:90, and
- The city or county issues any required registration, license, or permit to the establishment's new owners.

Transfer of Name – All medical cannabis establishments must notify the OMC of their intent to change the establishment's name via email. When changing the name of their establishment, the following must be submitted to the Department:

- Updated organizational documents filed with the Secretary of State's office,
- Verification of updated establishment agent ID badges with the updated establishment name,
- Verification that updated Metrc tags with the updated establishment name have been ordered, and
- All updated local government registration, licenses, or permits.

Inventory Tracking – Reminder for all medical cannabis establishments that METRC is required to be updated daily. If the establishment is using an internal inventory tracking system or point of sale system with METRC, the establishment is still required to check and update METRC daily, even if that requires manual updates. The establishment should not solely rely on the internal inventory tracking system or point of sale system to automatically update METRC.